

Qualifications Continued

- Experience working with computers and willingness to learn and explore online networking platforms
- Parent of student with disabilities, person with disabilities, and or an individual who has demonstrated advocacy for persons with disabilities preferred
- Excellent interpersonal skills
- Available for evening and weekend trainings
- Competency in written and spoken Spanish would be an asset
- Some experience in designing and organizing training materials
- Strong interpersonal, written and oral communication skills
- Able to work evenings and weekends, as required

Physical Requirements

- Must be able to PEAL Philadelphia offices as need
- Must be able to travel in automobiles and/or hold a current PA Driver's license, registered automobile (PEAL will reimburse mileage according to PEAL and IRS guidelines) and valid motor vehicle insurance. Travel to various locations (up to 6 hours away) within PA and travel outside of PA via air on occasion will be required.
- Must be able to transport materials to exhibits and trainings
- Must be able to sit and work at a computer/laptop for extended periods of time
- Must be able to communicate accurate information with colleagues and participants at exhibits and training activities
- Must have Act 33 and 34 clearances and FBI fingerprinting dated within the last 5 years or be willing to obtain them within a month of employment

PEAL has a mandatory COVID-19 Vaccine and booster Policy. Candidates with an accepted documented medical and/or religions exception can apply. PEAL staff should reflect the Pennsylvania communities we serve and encourage individuals with disabilities, parents or family members to apply.

Increasing access for families who speak other languages is always a priority—bi-lingual candidates are encouraged to apply.

The PEAL Center is committed to a policy of fair representation and does not discriminate on the basis of race, disability, religion, color, national origin, sex (including pregnancy), ancestry, ethnicity, gender identity, sexual orientation, age, genetic information, veteran status, or any other legally protected status or designation.

Please email letter of interest and resume to afredrickson@pealcenter.org with "Coordinator: 7° U @@o'u\ 'u=- 'U ° ™ in subject line.